

Resources Order Form

How to place your order

Ordering from NEC is easy. We provide a fast and efficient delivery service to all our customers, and you can order by phone, fax or post. We also offer a full money back guarantee on all UK orders, so you can order your NEC training resources with confidence.

Order by phone: 0800 389 2839
or: +44 (0)1223 400200

You can order direct over the phone with any one of the following credit or debit cards:

- ✓ Amex ✓ Mastercard ✓ Visa
- ✓ Maestro ✓ Delta

You can also order over the phone if you have an NEC account. You will be asked to quote your account number and an official order number.

Order by email: resources@nec.ac.uk

Order online at Amazon:
www.amazon.co.uk/shops/nec_cambridge

Order by Fax: +44 (0)1223 400321

Or use this form to order NEC resources:

Code and title	Unit £	Qty	Total £
Total:			

All prices are non-net. VAT is currently levied at 17.5% on all audio, video and software elements of educational materials. NEC reserves the right to alter its prices without notice and in line with any changes in VAT legislation. All goods in stock are despatched within five working days of receiving your order and on 28-day money back guarantee. A charge of £6.95 will be added to UK orders to cover postage and packing for up to 2 items. Additional items will be charged at £1 each.

NEC welcomes all overseas orders. These must be pre-paid in sterling and include payment for postage and handling as follows:

EU: £40.00 Non-EU: £60.00

Payment should be made through a British clearing bank or by credit/debit card.

Please return this order form to:

Customer Relations, National Extension College,
The Michael Young Centre, Purbeck Road, Cambridge CB2 8HN,
United Kingdom

Please ensure you complete the details below before posting your order:

I enclose a cheque for £_____ payable to
National Extension College
(Please write your name and address on the back of cheques.)

Please invoice my organisation.

Our official order from our finance department is enclosed with this order form.

Our order number is: _____

Please charge my debit/credit card for the quoted amount:

Amex Mastercard Visa

Maestro Delta

If paying by credit/debit card please complete the following information:

Cardholder's name: _____
Cardholder's address (BLOCK CAPITALS): _____ _____
Postcode _____ Telephone: _____
Nº: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Start date: <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> Expiry date: <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>
Security code: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Issue Nº (Switch) _____
Signature: _____ Date: <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>

Delivery Address

Name: _____
Position: _____
Organisation: _____
Address: _____ _____ _____
Postcode _____
Telephone: _____
Email: _____

For a full copy of our terms and conditions see our website:
www.nec.ac.uk

The information you provide will be held under the Data Protection Act 1998 and may be used by the National Extension College to contact you from time to time with details of other products or services available from us. If you do not wish to be contacted, please tick here: